

Meeting note: Community Care Task Group (CCTG)
Date: 16.4.18 Time: 1.45pm to 2.45pm
Name of note taker: Laila (LA) laila@healthwatchkingston.org.uk
<p>1. Who attended? (name and contact email)</p> <p>Ann Macfarlane, CCTG Chair (AM) John Hatherly (JH), Scotty Mcleod (SM) Nigel Spalding (NS)</p>
<p>2. What was discussed? (Headline bullet points)</p> <p>2.1 The outstanding actions log was run through by the CCTG.</p> <p>2.2 AM advised she is working on getting the names from Evolve of people interested in taking part in the CCTG.</p> <p>2.3 The responses given to questions posed over the Locality & Wellbeing Teams Report to HOP 28th March 2018 were mentioned - NS will send a transcript of response to questions that HWK asked about Locality & Wellbeing Teams Report to HOP 28th March 2018 to LA to circulate to task group</p> <p>2.4 NS reported on some work on how GP appointments are made in surgeries across the borough by extracting information on their website. NS compiled this into a document which was sent to Hannah Keates (NHS Kingston CCG). A spreadsheet of information will be sent to all surgeries with the hope that they will see what other surgeries are doing and improve their websites and access to appointments. NS will continue to share information about this project with the TG</p> <p>2.5 The task group spoke about the priorities for next year. Social Prescribing was highlighted as a research project that could be undertaken alongside Sian Brand (Kingston Voluntary Action) and Chris Jones (RBK Adult Social Care).</p> <p>2.6 The task group suggested ways that HWK could be involved in evaluating Social Prescribing including: (i) the IT design stage (IT system will be launching at the end of May), (ii) the patient experience stage (keeping in mind that it is not until the end of the year people will actually start to be referred), and (iii) the impact stage (later down the line) i.e. has it reduced numbers of people going to hospital.</p> <p>2.7 It was suggested that a cohort of people in the community could be asked about whether they are using social prescribing services as well as asking those who have been referred by connect well and Macmillan.</p>

- 2.8 The methods for gathering feedback were discussed and it was suggested that people could be asked via surveys, phone questionnaires (possibly recruiting volunteers for this), focus groups and online surveys.
- 2.9 AM raised the matter of whether there is a successor in line to chair the CCTG meeting following Ann stepping down in September 2018. It was advised that at present there is not.
- 2.10 **Other topics for the CCTG to discuss in later meetings was discussed.**
- 2.11 The CCTG agreed that they should keep informed about on Kingston coordinated care (**KCC**), the locality and wellbeing teams and the development of Multi-Disciplinary Teams, noting that there should be updates on these in Autumn.
- 2.12 The group stated that they would also like to keep an eye on Home Care provision in RBK and question the sustainability of RBK now having one provider and spot purchasing of additional Home Care needed.

3. What are the actions, by who and by when? (Headline bullet points with a date for completion)

- 3.1 AM will get names from Evolve of people interested in taking part - hopefully by next meeting
- 3.2 NS to send transcript of response to questions that HWK asked about Locality & Wellbeing Teams Report to HOP 28th March 2018 to LA to circulate to task group before next meeting
- 3.3 LA to ask AO to invite KKC Advisory group members to our task group before next meeting
- 3.4 Follow up items to speak to Sian Bates and Chris Jones about: What data will you be collecting to demonstrate data and if it is working? How can we be involved and what are you looking for? - would be good to formulate 6 questions with help of other TGs to ask about social prescribing.
- 3.5 LA / team to contact those previously involved in Home Care report and see if they wish to be involved in task group/s before next meeting.

Signed as accurate by the Chair:

Date: