

**Healthwatch Kingston
Board Meeting**

22/07/15

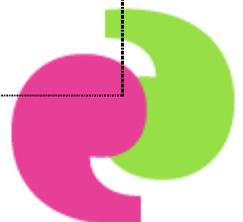
5pm - 6pm at the Kingston Quakers Centre

Notes - Part A

Present:

Kim Thomas (Acting Chair)	KT	Helen Gravestock (Trustee)	HG
Nigel Spalding (Trustee)	NS	Joel Harrison (Trustee)	JH
Stephen Hardisty (HWK Manager)	SH		

ITEM		Action
1.	<p>Welcome and Apologies The Acting Chair welcomed those present and asked that the following apologies were noted: Grahame Snelling (Chair)</p>	
2.	<p>Notes of the last meeting and actions The notes of the last meeting were agreed as an accurate record of proceedings.</p> <p>The following actions were noted: <u>Pharmacy session</u> SH will attend a meeting of the Local Pharmacy Committee in the autumn.</p>	
3.	<p>Manager's Report</p> <p><u>Co-ordinated Care programme (Design Authority)</u> SH attended the first Design Authority meeting and it was noted that work is progressing to design an integrated way of working for health and social care services. A number of engagement sessions will be set up in August to take forward this work. An update will be provided at the September Board Meeting.</p> <p><u>Community Engagement Steering Group</u> SH reported that he attended the last steering group meeting where he agreed to draft and present at the next meeting an option for an integrated approach to community engagement as well as an update on the HWK's work with the CCG on developing a joint approach to supporting the redesign of community eye services at Kingston Hospital. An update will be provided at the September Board Meeting.</p> <p><u>The Working Lunch</u> SH presented a report on the outcome of the Working Lunch held on 17th July for people interested in mental health. It was noted that the event was very well attended and a significant number of people have signed up to become involved in the work of HWK. Another event for learning disabilities will take place in early July.</p>	<p>SH/GS</p> <p>SH</p>



4.	<p>Task Group Updates</p> <p><u>Mental Health</u> SH reported that the group's Enter & View visit to Tolworth Hospital is due to take place in September/October and a meeting has taken place with the service director to discuss arrangements. A brief has been produced for the E&V Team which will be agreed at the next Task Group Meeting.</p> <p><u>Hospital Services</u> SH reported that the group has not met since the last meeting of the Board.</p> <p><u>Community Care</u> SH highlighted that the group will be agreeing a schedule of visits at the next meeting of the group to include GP practices and care homes.</p> <p><u>Learning Disability</u> SH reported that the Enter & View training has taken place.</p>	
5.	<p>Enter & View Programme</p> <p>SH reported that he is reviewing the E&V policy and procedure with a view to attract more people to become involved in our work. He added that this work is part of a bigger project to review other policies and procedures which will be discussed with the Board at September Board Meeting.</p>	SH
6.	<p>Any other business</p> <p>It was agreed to devote the agenda of the August Board meeting to the launch of the Annual Report 2014-15.</p>	SH

