

**Healthwatch Kingston upon Thames**  
Mental Health Strategy Implementation Group

17/10/2017 At Kingston Quaker Centre

**Present:**

Tony Williams (HWK MHTG, chair)	TW	Darren Fernandes (SWLStGs)	DF
Stephen Bitti (Chair)	SB	Katharine Dallas (RBK)	KD
Ian Richmond (ASC DMT)	IR	Liz Trayhorn (RBK)	LT
Laila Awda (Minutes)	LA		

ITEM		Action
1.	Apologies received from Rachel Rowan, Sylvie Ford, Elizabeth Brandill-Pepper, and Helen Raison	
2.	Agreed to change name of group to the Thrive Kingston implementation group	
3.	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>TW expressed the importance of governance for the implementation group</li> </ul> <p>Group discussed the benefit of using the Adult Social Care Directorate Management Team (ASCDMT) and Kingston Coordinated Care (KCC) as part of the governance structure. LT and IR to incorporate KCC and Adult Social Care into Mental Health Strategy governance diagram.</p> <ul style="list-style-type: none"> <li>IR to invite Andrew Osborne to next meeting</li> <li>LT and IR to meet Andrew Osborne to discuss overlap between Thrive Kingston and KCC.</li> <li>LT and IR to lead on taking the re-draft of the Thrive Kingston Governance document to a meeting with the Kingston Clinical Commissioning Team (KCCG) and ASC Senior Management Team in advance of the next mental health planning board meeting.</li> <li>There was discussion about who is best placed to be lead for Health and Wellbeing board. People felt Sylvie Ford was in a good position as leads for KCCG/RBK - LT to discuss with her if this is possible.</li> </ul>	<p>LT / IR</p> <p>LT / IR</p> <p>LT</p> <p>ALL</p> <p>SB</p>

	<ul style="list-style-type: none"> <li>• There was a brief discussion about the benefit of HWK providing secretariat support to the Mental Health Planning Board. SB to discuss with Dr Phil Moore (chair of the MHPB) and Sylvie Ford and/or raise at the next MHPB meeting.</li> </ul>	
	<ul style="list-style-type: none"> <li>• An 8-week cycle for these meetings was proposed. IR to provide DMT schedule - this needs to be factored in.</li> <li>• SB requested everyone in group provide executive summary report from other meetings in the new proposed governance structure prior to each MHIG meetings</li> <li>• Need to identify how governance for MHS links to children's agenda. LT to copy in Elizabeth Brandill with these minutes. SB will send email her to ask to attend or contribute via email to these meetings.</li> <li>• SB agreed to draft Terms of Reference for the group to review and approve at next meeting of the MHIG</li> </ul>	SB/ LT  SB
4.	<p><b>Future co-production</b></p> <ul style="list-style-type: none"> <li>• There was a discussion around how we can involve people who were part of co-production events in the work of the implementation action plan. Suggestion that in next meeting the group will look at how co-production might be used to support this work moving forwards. All to send thoughts to SB to draft what to discuss next time around.</li> </ul>	
5.	<p><b>Time to Change hub bid</b></p> <ul style="list-style-type: none"> <li>• The application was discussed as this could provide additional resource to the implementation of Thrive Kingston MHS</li> </ul>	
6.	<p><b>Implementation Plan:</b></p> <ul style="list-style-type: none"> <li>• All to look at document and populate what they feel could be useful info and return to <a href="mailto:Laila@healthwatchkingston.org.uk">Laila@healthwatchkingston.org.uk</a> to collate and for all to review at next meeting. LT to re-circulate Imp Plan for input</li> </ul>	ALL / LT

	<ul style="list-style-type: none"> <li>• Year 1 and 2 priorities of Thrive Kingston were discussed and it was agreed there was already a need to look at year 2.</li> <li>• LT to recirculate launch event slides and contribute anything needed. TW could add flipcharts photos (please send to Laila). Document can then come to next meeting with a view to decided next steps e.g. coproduction etc.</li> </ul>	
7.	<b>Date of next meeting</b> (early 2018) to be circulated after response to Doodle Poll	LA