

## Mental Health and Wellbeing Strategy Implementation Group

### AGENDA

For enquiries on this agenda, please contact:  
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**To be held on Tuesday 30<sup>th</sup> January 2018, 9.30am - 11.30am**  
In the HWK Office, Kingston Quaker Centre  
Fairfield East, Kingston upon Thames, KT1 2PT

No	Item	Lead	Paper	Time
<b>STANDING ITEMS</b>				
1.	Welcome and Apologies	SB (Chair)	-	9.30am
2.	Declarations of Interest	SB	-	
3.	Minutes of meeting held on 17 Oct 2017	SB	✓	
4.	Matters arising/Action log	SB	✓	
5.	Implementation Plan Review	LT/ALL	✓	9.50am
6.	Update: Peer Support Task & Finish Group	DF	-	10.20am
<b>FOR DISCUSSION AND/OR DECISION/APPROVAL</b>				
7.	Governance and Secretariat	SB	✓	10.25am
8.	DRAFT MHSIG ToR	SB/ALL	✓	10.30am
9.	Future co-production	TW/ALL	✓	10.40am
10.	Time to Change hub bid	LT	-	11.10am
11.	AOB	SB	-	11.15am
12.	Dates of next meetings	SB	-	11.25am
13.	Close	SB	-	11.30am

## Mental Health and Wellbeing Strategy Implementation Group

### DRAFT TERMS OF REFERENCE

#### 1. Aim:

*Building upon the work of the Mental Health and Wellbeing Strategy Steering Group this Implementation Group will:*

- Oversee strategy implementation progress
- Define financial resources necessary to deliver
- Organise co-production activities
- Define areas for Task & Finish Groups (e.g. Peer Support Task & Finish Group).

#### 2. Accountability and engagement mechanisms:

- Overall governance as set out attached diagram
- Directly accountable to Mental Health and Wellbeing Planning Board and - via representation - to the Kingston Health and Wellbeing Board
- Working with stakeholders, particularly with Kingston Coordinated Care, Adult Social Care DMT, and HWK Mental Health Task Group to ensure a joined up approach across local health and social care services and quality co-production.

#### 3. Membership:

- Chair - Stephen Bitti (Healthwatch Kingston Upon Thames)
- Representation from local Commissioners, Statutory and Voluntary Sector Providers, Carers, People with lived experience
- Additional experts to attend from time to time as requested by the MHISG.

#### 4. Agenda Standing Items:

1. Welcome and Apologies
2. Declarations of Interest
3. Minutes of previous meeting
4. Matters arising/Action log
5. Implementation Plan Review
6. Task & Finish Group Updates

**5. Frequency of Meetings:**

- 6 times per year (synchronised to inform the Mental Health and Wellbeing Planning Board meeting schedule).

**6. Reporting Arrangements:**

- The Mental Health and Wellbeing Implementation Group will record and report its meetings as they occur and minutes will be available on HWK's and RBK's website
- The Group will link with Kingston HWBB, Kingston CCG Board and regional and national bodies as appropriate.