

Healthwatch Kingston Upon Thames

Board Meeting, Wednesday 22 March 2023, 5.00pm - 6.15pm

DRAFT PART A MINUTES from 11 January 2023 FOR BOARD APPROVAL

Meeting held remotely on Zoom

PART A (OPEN 'PUBLIC' MEETING)

Present:

Liz Meerabeau, HWK Chair/Trustee Board Member (Board Lead for Primary Care)	LM	Kathryn Yates, HWK Trustee Board Member	KY
Grahame Snelling, HWK Trustee Board Member (Board Lead for Safeguarding)	GS	Scotty McLeod, HWK Trustee Board Member (Board Lead for Business Continuity)	SMc
James Waugh, HWK Trustee Board Member (Board Lead for Risk Management)	JW	Richard Allen, HWK Trustee Board Member	RA
Eeva Crawley, HWK Trustee Board Member	EC	Scott Bacon, HWK Engagement Officer	SBa
Jaimy Halliwell-Owen, Communications Officer (minutes)	SB	Candy Dunne, HWK Deputy Chief Officer	CD
Kezia Coleman, HWK Projects and Outreach Officer (Disabilities and Mental Health)	KC	Helena Wright, HWK Projects and Outreach Officer (Young People and Safeguarding)	HJW
Stephen Bitti, HWK Chief Executive Officer	SB	Iona Lidington, Director of Public Health - RBK	IL
Kezia Coleman, HWK Projects and Outreach Officer (Disabilities and Mental Health)	KC	Helena Wright, HWK Projects and Outreach Officer (Young People and Safeguarding)	HW
Justina Jang, HWK Trustee Board Member	JJ		

Agenda No.	Item No.	Actions
1	<p>Welcome and apologies for absence/Declarations of interest (LM)</p> <p>1.1 LM welcomed all 1.2 Apologies: Grahame Snelling 1.3 LM asked if there were any declarations of interest. None were raised.</p>	

<p>2</p>	<p>PART A Minutes from 28 September 2022 for approval Matters arising from: PART A MINUTES 28 September 2022</p> <p>2.1 The Board agreed PART A MINUTES from 28 September 2022 were a true reflection of the Board meeting.</p> <p>2.2 LM and WO will send typos and amends via email to SB</p>	
<p>3</p>	<p>Q3 Chair’s Report - Oct-Dec 22</p> <p>Changes</p> <p>Yet again we are in a period of change. Firstly, our two excellent founding trustees, Grahame Snelling and Nigel Spalding, have completed their terms of office, although Grahame in particular will continue to work with the Board in a safeguarding role.</p> <p>Secondly, following the resignation of Sir Robert Francis, Healthwatch England currently has an acting chair (Interim Chair Belinda Black). We also look forward to learning the identity of the new ICB chair, following interviews in December 2022.</p> <p>Thirdly, I am delighted that Alyssa Chase-Vilchez has taken up her role as Executive Officer for the six South West London Healthwatches, hosted by HW Sutton. Alyssa will act as the HW representative and key point of liaison between the Healthwatches and the Integrated Care Board and Partnership and I have already been impressed by the quality of her work. The ICB and ICP are continuing to evolve and to determine what should be done ‘at scale’ so that it does not duplicate work already being undertaken at Place (borough) level; a draft document on priorities has been circulated for consultation and it is likely that there will be a focus on workforce, since this underpins clinical ambitions.</p> <p>The Kingston Partnership Board</p> <p>The statutory Health and Wellbeing Board is a key element at Place level and has responsibility to consider Healthwatch reports, the Joint Strategic Needs Assessment for the borough (which is currently being refreshed) and the Health and Care Plan. At the September 2022 HWK Board meeting, the Director of Public Health for RBK, Iona Lidington, presented plans for the HWB to merge with the Kingston Strategic Partnership, which included representatives from the emergency services and the university, had a more informal format and was not a meeting in public. It was intended that the KPB would have a similar format to the KSP, but that there should be a minimum of one meeting a year in public.</p> <p>The KPB has an ambitious remit, to steer RBK in its aim to become a Marmot borough which is equitable, inclusive, local and sustainable. It aims to influence other programmes of work and ensure alignment with partners’ strategic plans. It had its inaugural meeting in October 2022 and a further meeting in December, focussing on children and young people. The next meeting is scheduled for February.</p>	

	<p>The Health Overview Panel</p> <p>HOP met last night, with a particular focus on drug and alcohol services and presentations both from public health commissioners and mental health providers. There will be a partnership workshop in February as part of the development of a delivery plan for drug and alcohol services, and there is some progress on better services for people with dual diagnosis, whose addiction can make it difficult for them to adhere to treatment for their mental health problems. Issues raised at the Panel included the need for better training and support for family members caring for someone with a drug or alcohol problem.</p>	
4	<p>Q3 Finance Report - Oct-Dec 22</p> <p>4.1 63% of budget spent</p> <p>4.2 RA - training for trustees - asked SB if there are any plans. SB said hes waiting on trustee members to fill in audit from. It will be further discussed in part B.</p> <p>4.3 SB asking board to approve the revised budget for digital youth project - board approved</p> <p>4.4 LM asking about payment from LSAB - SB said everything is in place and will be getting payment in next quarters</p> <p>4.5 WO - question about YOL! budget - do we think we will underspend on this? SB said yes, but the money will roll forward to next year.</p>	
5	<p>Q3 Activity Report - Oct-Dec 22 (20 min)</p> <p>5.1 All members of the board have read and reviewed Activity Report</p> <p>5.2 CD gave brief update of highlights including update from HW about the LSAB Conference. KC gave update on AALDPB event with focus on cost on living. SBa gave update on LAS work.</p> <p>5.3 JW commented that the care workforce response rate looks good and said we should be reporting positively on numbers. He asked about immigration and healthcare rights and healthcare surcharges and said the impact HWK is having outside of Kingston would be useful to highlight</p> <p>5.4 SB asked if KY can take a lead on reviewing LAS letter - all agreed</p> <p>5.5 KY asked to pick up with HW on YOL work</p> <p>5.6 SB agreed to have catch-up meeting with KY to run through some of the points she raised and give overview of the HWK remit</p>	
6	<p>AOB</p> <p>6.1 No AOB</p>	
7	<p>Next Meeting:</p> <p>7.1 Wednesday, 22 March 2023</p>	
9	<p>Close of PART A</p>	

Signed:

Approval Date:

Liz Meerabeau, Chair HWK