

## Learning Disability Partnership Board Minutes

Meeting held on Tuesday 17<sup>th</sup> December 2019

12.30 – 3.30pm

Hall, Kingston Quaker Centre

<b>Attendees:</b>	
Stephen Bitti – Healthwatch Kingston Chief Officer (Chair)	SB
Katy Bessant, Peer Advocate, Involve (Co-Chair)	KB
Scott Bacon – Healthwatch Kingston Projects and Outreach Officer (minutes)	SBA
Mary McDonald, Parent	MM
Cllr Christine Stuart, RBK	CCS
Rona Topaz, Learning Disabilities Support Officer	RT
David Bennett, Service User	DB
Gurpreet Keila, Connected Kingston	GK
Rebecca Stewart, Working Well Trust	RS
Samantha Stephenson, Working Well Trust	SS
Eszter Balas, Working Well Trust	EB
Nish Patel Kingston University, (school of nursing)	NP
Michelle Kitch, Kingston Mencap	MK
Peter Warburton, Lead Nurse Safeguarding Adults	PW
Gill Wood, Sibling of a service user	GW
Lorian Mead, Your Healthcare	LM
Nathalie Wilson, RBK	NW
Mario Christodoulou, Involve Peer Advocate	MC

Warren Day, Involve Peer Advocate	WD
Jonathan Brown, Head of Service Learning Disability and Transition	JB

<b>Item Number</b>	<b>Agenda</b> What was said
1	<p><b>Welcome and introductions</b></p> <p>We had a new format for the room.</p> <p>Everyone introduced themselves and the meeting started.</p>
2	<p><b>Apologies</b></p> <p>Mary Hendrick Sarah Connor</p>
3	<p><b>Actions from last meeting</b></p> <p>All actions from the September meeting were completed</p>
4	<p><b>Surrey Learning Disability Partnership Board</b></p> <p>Mary Hendrick from Surrey partnership board was due to speak about their work. What has been good, what has been difficult and how they have run their group. Unfortunately she could not make the meeting.</p> <p>Mario, Katy and Nathalie attended the Surrey Partnership board on 7<sup>th</sup> November 2019. They shared their thoughts on that meeting.</p>

They have lots on the agenda and changed subject too much.

They prefer our (traffic light) card system.

Surrey Partnership Board still use lots of jargon words.

They liked the set-up of the room, so we copied it for this meeting. We had tables 'scattered' in the hall with people either side. With the chair and co-chair at the front of the room.

Katy and Mario will attend Richmond Partnership Board to see what they can learn from them.

Katy would like a planning group for our community events and to check the agenda for easy read.

Surrey also have a Partnership Engagement Officer, this is similar to the role of Scott Bacon (Healthwatch). They also have someone paid to take notes and turn notes into easy read.

Meetings need to ensure that there is not too much talking about different subjects. Less is better.

### **Health and Wellbeing Group Update**

The group has met to discuss everything in the learning disability strategy that is to do with Health and Wellbeing.

The group have focused on reducing health inequalities, annual health checks and transition.

There is a transitions hub team that meet and support each other. With the child/adult at the centre of the work.

There is a transition board to oversee the work which is chaired by Stephen Taylor (Director of Adult Social Care)

Dr Clare Armstrong has started and wants to ensure people are getting annual health checks. Also that they are being done/used properly.

### **LEDER Review**

If someone with a learning disability dies this is reported and the cause of death investigated. This is to help people understand why someone has died and improve services.

There was a slow start to completing the reviews – not enough were completed, but with help from ‘yourhealthcare’ Kingston is now ahead of target.

The focus of these reviews is learning, not blaming anyone for a death.

Working closely with Kingston Hospital. Safeguarding leads in each department of the hospital meet every 3 months and working with the learning disability collaborative at Kingston Hospital too.

There is funding for a liaison nurse at Kingston Hospital.

They have found people are dying from sepsis, constipation and chest infection from not eating correctly.

Lots of people dying in hospital rather than at home (which would be most peoples preferred choice).

### **Coordinating My Care**

Is an electronic record, the person with learning disability adds to it. Health professionals add to it and it is signed off by GP.

People at hospital and ambulance cannot add to it.

PW to share link

	<p>This will be a pilot study</p> <p>There are concerns from some of the board about it not being user friendly.</p> <p><b>Dental Healthcare Pathway</b></p> <p>Issues with accessing better dental care. Currently scoping out what has been going wrong.</p> <p>It was noted the small amount of training nurses get to support someone with a learning disability. They are working on 3 projects with Kingston Mencap.</p> <p>It was noted that nurses can always volunteer with Kingston Mencap to get more experience.</p> <p>MM would like it minuted that the Health and Wellbeing group does really good work for those living in Kingston.</p>
	<p><b>Working Well Trust</b></p> <p>Working Well Trust presented about their work.</p> <p>Slides will be shared with the partnership board.</p> <p>There were issues with handover from previous provider.</p> <p>Partnership Board suggests Commissioners have more time with handover from one organisation to another.</p>
	<p><b>Communications Sub Group</b></p> <p>We ran an event in November to promote services in Kingston.</p> <p>We have learnt more lead up time for promotion of the event is needed.</p> <p>We need those with contacts in the community to share information about events to they are worthwhile to everyone.</p>

	<p>There is an issues with GDPR. Meaning people cannot share other events because they do not have permission. Adult Social Care are looking into this.</p> <p>We spoke about email mailing lists. Websites like RBK and Local Offer have a mailing list you can sign up for.</p>
	<p><b>Connected Kingston</b></p> <p>You can now add pictures to your pages on Connected Kingston. But they cannot make people add pictures to their pages.</p> <p>It was suggested the connected Kingston email they're users with the updated service. To encourage people to have the most up to date and accessible page possible.</p> <p>A session with Kingston Voluntary Action on how to use the website would be useful.</p> <p>Connected Kingston is looking for support to get people using the website.</p>
	<p><b>Any other business</b></p> <p>There was no more items discussed.</p>
11	<p><b>Actions</b></p> <p>Ensure chair and co-chair have paper copy of slides (as they have back to the wall)</p> <p>Have a chair ready for the speaker.</p> <p>Share slides from meeting.</p> <p>Give blank paper to each table for any other business and questions. To save interrupting speakers.</p> <p>Add cut off times for agenda. Few weeks before meeting. 21.01.2020 for next meeting.</p>

	<p>Peter Warburton to share link for Coordinating My Care.</p> <p>Working Well Trust to work with members of Partnership Board to create a user friendly leaflet.</p> <p>Working Well Trust to receive questions from board and follow up presentation if needed.</p>
12	<b>Date of next meeting</b>
12.1	Tuesday 4 <sup>th</sup> February 2020, Kingston Quaker Centre

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