

## Healthwatch Kingston Upon Thames

Board Meeting, Wednesday 29<sup>th</sup> June 2022, 5.00pm - 6.00pm

**DRAFT PART A MINUTES from 30<sup>th</sup> March 2022 FOR BOARD APPROVAL**

Meeting held remotely on Zoom

### PART A (OPEN 'PUBLIC' MEETING)

**Present:**

Liz Meerabeau, HWK Chair/Trustee Board Member (Board Lead for Primary Care)	LM	Nigel Spalding, HWK Treasurer/Trustee Board Member (Board Lead for Social Care)	NS
Grahame Snelling, HWK Trustee Board Member (Board Lead for Safeguarding)	GS	Scotty McLeod, HWK Trustee Board Member (Board Lead for Business Continuity)	SMc
James Waugh, HWK Trustee Board Member (Board Lead for Risk Management)	JW	Richard Allen, HWK Trustee Board Member	RA
Stephen Bitti, HWK Chief Executive Officer ( <b>minutes</b> )	SB	Candy Dunne, HWK Deputy Chief Officer	CD
Kezia Coleman, HWK Projects and Outreach Officer (Disabilities and Mental Health)	KC	Helena Wright, HWK Projects and Outreach Officer (Young People and Safeguarding)	HJW

Agenda No.	Item No.	Actions
1	<p><b>Welcome and apologies for absence/Declarations of interest (LM)</b></p> <p>1.1 LM welcomed all.</p> <p>1.2 LM asked if there were any declarations of interest. None were raised.</p>	
2	<p><b>PART A Minutes from 21 Dec 2021 for approval</b></p> <p><b>Matters arising from:</b></p> <p><b>PART A MINUTES 21 Dec 2021 (1.4/5.3/6.2/8.1)</b></p> <p>2.1 The Board <b>agreed</b> PART A MINUTES from 21 Dec 2021 were a true reflection of the Board meeting.</p> <p>2.2 The Board <b>noted</b> that Matters arising from PART A MINUTES 21 Dec 2021 (1.4/5.3/6.2/8.1) had all been actioned.</p>	
3	<b>Chair's Report (LM)</b>	

	<p>3.1 HWK has had a very busy month publishing a suite of reports, since we are now in the politically sensitive period which lasts until the local elections on 5th May. Several of the councillors we have worked with in the last four years have decided not to stand again, so we expect to be forging new partnerships. We are also in a period of transition in the NHS; the Integrated Care System, which was expected to start on 1st April, will not now begin until 1st July since the passage of the legislation through parliament is not complete. Several role holders have already relinquished these roles, including Dr Naz Jivani, primary care lead, Dr Phil Moore, mental health lead, Dr Andrew Murray, chair of the CCG, and Martin Ellis, transformation lead. We have written to thank all of them.</p> <p>3.2 HWK has been engaged in consultations about the ICS governance and new structures, public engagement and the streamlining of emergency care. We continue to raise questions about the transparency of decision-making in the new structures, and it now looks hopeful that the six SWL Healthwatches will get funding for a co-ordinator post to increase our capacity to work productively with the ICS. Locally, the role of the Health and Wellbeing Board is being strengthened as it plays a key part within the new system. A key assessment of local need, the Joint Strategic Needs Assessment, will be revised next year, and we have asked for dentistry and neurodiversity to be included.</p> <p>3.3 Lastly, we have all been dismayed by the findings of the Ockenden Report on failings in maternity care in Shrewsbury and Telford. It shows the importance of really listening to the experiences of service users, and also the importance of regular reporting to the Board, and questioning by Board members. Kingston Hospital has a good reputation for its maternity care; nevertheless we have asked for the Ockenden Report to be put on the agenda of our regular Healthwatch forum with them.</p>	
4	<p>Finance Report (RA)</p> <p>5.1 The Board thanked RA for the report and:</p> <ul style="list-style-type: none"> <li>• <b>Noted</b> the finance report to end of March 2022 (Quarter 4).</li> <li>• <b>Acknowledged</b> the explanatory notes to the accounts - 2021/22 which were:</li> </ul> <p>A. CORE BUDGET: EXPENDITURE Expenditure to end of Quarter 4 showing provisional underspend against approved budget.</p> <p>B. CORE BUDGET: EXPECTED and NEW INCOME Income to end of Quarter 4 showing new project funding in green (most of this additional funding will carry forward to deliver work in 2022/23).</p> <p>C. PROJECT: YOUTH OUT LOUD! 2021/22</p>	

	<p>Youth Out Loud! spend against budget in 2022/23 with remaining funds carrying forward to deliver work in 2022/23. This budget will be reviewed by HW Kingston and HW Richmond staff and the indicative budget re-structured to better reflect evolving YOL! delivery for 2022/23.</p> <p><i>NB - The budget for this funding is allowed to be re-structured to best fits the needs of the project.</i></p> <p>D. ANNUAL CASH FLOW FOR CORE FOR 2021/22</p> <p>Showing Projected Year-End Balance 31 March 2022 of £73,444.57 (of which, £31,393.99 is Actual Reserves Policy requirement 2021/22 - Agreed by the Healthwatch Kingston Board). £42,050.58 with the 2021/22 reserve deducted.</p>	
5	<p><b>Activity Report (SB)</b></p> <p>5.1 LM requested SB talk through the report, thanked contributors and:</p> <ul style="list-style-type: none"> <li>• <b>Noted</b> the Q4 Activity Report Jan-Mar 2022.</li> </ul>	
6	<p><b>AOB</b></p> <p>6.1 None.</p>	
7	<p><b>Next Meeting:</b></p> <p>7.1 2022/23 dates to be explored between LM and SB and then SB to circulate. Regardless of whether the meetings will be face to face or virtual, they will remain 5pm to 8pm.</p>	7.1 LM/SB
8	<p><b>Close of PART A</b></p>	

Signed:

Approval Date:

Liz Meerabeau, Chair HWK