

AGENDA: Healthwatch Kingston upon Thames Board Meeting

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To be held on Wednesday 27 January 2021, 5pm - 8pm

Zoom Meeting <https://us02web.zoom.us/j/87568665029?pwd=dzFMcDB0K0x0N3k0TTFmYis4Ykxkdz09>

Meeting ID: 875 6866 5029 **Passcode:** 254386

PART A (OPEN 'PUBLIC' MEETING):

The public can join this part of the meeting via the Zoom Meeting link, ID, and Password above.

No	Item	Lead(s)	Paper(s)	Time
STANDING ITEMS (5 min)				
1.	Welcome and apologies for absence	LM	-	17.00
2.	Declarations of interest	LM	-	
3.	PART A Minutes from 30.09.20 for approval (5 min)	LM/SB	✓	17.05
	PART A Minutes from 24.11.20 for approval (5 min)		✓	17.10
FOR DISCUSSION AND/OR DECISION				
4.	Chair's Report (15 min)	LM	verbal	17.15
5.	Finance Report (15 min)	NS	✓	17.30
6.	Activity Report (30 min)	SB	✓	17.45
7.	Our community influencing our work in 2021/22 (10 min)	SB	✓	18.15
FOR INFORMATION ONLY				
8.	Healthwatch Kingston's Response to the consultation on: 'Integrating care: Next steps to building strong and effective integrated care systems across England'	-	✓	-
9.	AOB (5 min)	LM	-	18.25
10.	Next meeting: Tuesday 23 March 2021, 5pm to 8pm	LM/SB	-	18.30
11.	Close of PART A	LM	-	18.30

Board Members (PART A):

Liz Meerabeau (LM)	HWK Chair/Trustee Board Member (Board Lead for Primary Care)
Nigel Spalding (NS)	HWK Treasurer/Trustee Board Member (Board Lead for Social Care)
Grahame Snelling (GS)	HWK Trustee Board Member (Board Lead for Safeguarding)
Nike Alesbury (NA)	HWK Trustee Board Member (Board Lead for Volunteering)
William Ostrom (WO)	HWK Trustee Board Member (Board Lead for Communications)
James Waugh (JW)	HWK Trustee Board Member (Board Lead for Risk Management)
Winnifred Groves (WG)	HWK Trustee Board Member (Board Lead for Hospital Care)
Scotty McLeod (SM)	HWK Trustee Board Member (Board Lead for Business Continuity)

Attendees (PART A):

Graham Goldspring (GG)	HWK Active Affiliate, Chair of the Hospital Services Task Group
Tony Williams (TW)	HWK Active Affiliate, Chair of the Mental Health Task Group
Stephen Bitti (SB)	HWK Chief Officer
Candy Dunne (CD)	HWK Deputy Chief Officer
Kezia Coleman (KC)	HWK Projects and Outreach Officer (Disabilities and Mental Health)
Rona Topaz (RT)	HWK Learning Disabilities Support Officer
Persephone Pickering (PP)	Time to Change Kingston Hub Coordinator
Hen Wright (HW)	HWK Projects and Outreach Officer (Young People and Safeguarding)
Jaimy Halliwell-Owen (JHO)	HWK Communications and Engagement Officer (Minutes)

PART B (CLOSED 'PRIVATE' MEETING):

The HWK Board has resolved to go into a private session because discussions might include prejudicial terms. Due to confidential nature of the business covered in this part of the meeting, only Board Members can be present for this part of meeting plus an agreed minute taker in attendance.

No	Item	Lead	Paper(s)	Time
FOR DISCUSSION AND/OR DECISION				
1.	PART B Minutes from 30.09.20 for approval (2.5 min) PART B Minutes from 24.11.20 for approval (5 min) PART B Meeting Note from 09.12.20 for approval (2.5 min)	LM/SB	✓	18.30
2.	HWK Contract 2021/22 (20 min)	LM/NS/JW	✓	18.40
3.	Office Move (20 min)	SB	✓	19.00
4.	Trustee Update (20 min)	LM	-	19.20
5.	HR Update (15 min)	SB	✓	19.40
6.	AOB (5 min)	LM	-	19.55
7.	CLOSE	LM	-	20.00

Board Members (PART B):

Liz Meerabeau (LM)	HWK Chair/Trustee Board Member (Board Lead for Primary Care)
Nigel Spalding (NS)	HWK Treasurer/Trustee Board Member (Board Lead for Social Care)
Grahame Snelling (GS)	HWK Trustee Board Member (Board Lead for Safeguarding)
Nike Alesbury (NA)	HWK Trustee Board Member (Board Lead for Volunteering)
William Ostrom (WO)	HWK Trustee Board Member (Board Lead for Communications)
James Waugh (JW)	HWK Trustee Board Member (Board Lead for Risk Management)
Winnifred Groves (WG)	HWK Trustee Board Member (Board Lead for Hospital Care)
Scotty McLeod (SM)	HWK Trustee Board Member (Board Lead for Business Continuity)

Attendees (PART B):

Stephen Bitti (SB)	HWK Chief Officer (Minutes)
Candy Dunne (CD)	HWK Deputy Chief Officer

For enquiries on this agenda, please contact:
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