

AGENDA: Healthwatch Kingston upon Thames Board Meeting

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‘Face to Face’ meeting to be held on Wednesday 29 March 2022, 5pm - 6pm

Kingston Quaker Centre, Fairfield East, Kingston upon Thames, KT1 2PT

PART A (OPEN ‘PUBLIC’ MEETING):

The public can join this part of the meeting.

No	Item	Lead(s)	Paper(s)	Time
STANDING ITEMS and new Board appointments				
1.	Welcome and apologies/Declarations of interest (5 min)	LM	-	17.00
2.	Appointment of new Board members (10 min)	LM	-	17.05
3.	PART A Minutes from 30 Mar 22 for approval (5 min) Matters arising from: <ul style="list-style-type: none"> • PART A MINUTES 30 Mar 2022 (7.1) 	LM/CD	✓	17.15
FOR INFORMATION ONLY				
4.	Chair’s Report (5 min)	LM	✓	17.20
5.	Finance Report (5 min)	RA	✓	17.25
6.	Q1 Activity Report Apr-Jun 22 (5 min)	CD	✓	17.30
7.	Annual Report 2021/22 (5 min)	CD	✓	17.35
8.	AOB (5 min)	LM	-	17.40
9.	Next meeting date, times: <ul style="list-style-type: none"> • Wed 28 Sep 2022 F2F/virtual tbc, 5pm to 8pm 	LM	-	
10.	Close of PART A	LM	-	17.45

Board Members (PART A):

Liz Meerabeau (LM)	HWK Chair/Trustee Board Member (Board Lead for Primary Care)
Nigel Spalding (NS)	HWK Trustee Board Member (Board Lead for Social Care)
Grahame Snelling (GS)	HWK Trustee Board Member (Board Lead for Safeguarding)
Scotty McLeod (SM)	HWK Trustee Board Member (Board Lead for Business Continuity)
Richard Allen (RA)	HWK Treasurer/Trustee Board Member (Board Lead for Hospital Services)

Attendees (PART A):

Candy Dunne (CD)	HWK Acting Chief Officer
Scott Bacon (SBa)	HWK Engagement Officer
Kezia Coleman (KC)	HWK Projects and Outreach Officer (Disabilities and Mental Health)
Helena Wright (HJW)	HWK Projects and Outreach Officer (Young People and Safeguarding)
Jaimy Halliwell-Owen (JHO)	HWK Communications Officer (Minutes)

Advance apologies: James Waugh (JW) - HWK Trustee Board Member (Board Lead for Risk Management), Stephen Bitti (SB) - Chief Executive Officer.

PART B (CLOSED 'PRIVATE' MEETING):

The HWK Board has resolved to go into a private session because discussions might include prejudicial terms. Due to confidential nature of the business covered in this part of the meeting, only Board Members can be present for this part of meeting plus an agreed minute taker in attendance.

No	Item	Lead	Paper(s)	Time
FOR DISCUSSION AND/OR DECISION				
1.	PART B Minutes from 21 Dec 2021, 30 Mar 22 and Extra PART B from 10 May 2022 for approval (5 min) Matters arising from: <ul style="list-style-type: none"> PART B MINUTES 21 Dec 2021 PART B MINUTES 30 Mar 2022 Extra PART B MINUTES 10 May 2022 	LM	✓	17.45
2.	Primary Care	LM	-	17.50
3.	AOB (5 min)	LM	-	17.55
4.	CLOSE	LM		18.00

Board Members (PART B):

Liz Meerabeau (LM)	HWK Chair/Trustee Board Member (Board Lead for Primary Care)
Nigel Spalding (NS)	HWK Trustee Board Member (Board Lead for Social Care)
Grahame Snelling (GS)	HWK Trustee Board Member (Board Lead for Safeguarding)
Scotty McLeod (SM)	HWK Trustee Board Member (Board Lead for Business Continuity)
Richard Allen (RA)	HWK Treasurer/Trustee Board Member (Board Lead for Hospital Services)

Attendees (PART B):

Candy Dunne (CD)	HWK Acting Chief Officer (Minutes)
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Advance apologies: James Waugh (JW) - HWK Trustee Board Member (Board Lead for Risk Management), Stephen Bitti (SB) - Chief Executive Officer.

For enquiries on this agenda, please contact:
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