

Agenda

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Board Meeting

Date: Wednesday 25 January 2017

Time: 5pm - 7pm

Location: Large Committee Room, Kingston Quaker Centre, Fairfield East, Kingston upon Thames, KT1 2PT

PART A

1. **Welcome, introductions and apologies**
2. **Declarations of Interest**
3. **Sustainability and Transformation Plan (STP)**
To receive an update from Greg Penlington (South West London Collaborative Commissioning)
4. **Minutes of the meeting held on 30 November 2016**
To approve the minutes of the last meeting
5. **Matters Arising**
Not covered on the agenda
6. **Chair's Report**
7. **Manager's Report**
8. **Task Group Updates**
9. **Any Other Business**

PART B

Due to the confidential nature of the business to be conducted only Trustees are to attend this part of the meeting

DATES OF FUTURE MEETINGS

Wednesday 29 March 2017 5pm-7pm

Healthwatch Kingston upon Thames
Board Meeting
 Wednesday 30th November 2016 5-7pm
 At Kingston Quaker Centre

Present:

Grahame Snelling, HWK Chair	GS	Nigel Spalding, HWK Trustee	NS
Liz Meerabeau, HWK Trustee	LM	Kim Thomas, HWK Trustee	KT
Glen Davies, Affiliate	GD	Tony Williams, Affiliate	TW
Rob Robb	RR	Jillian Dempsey	JD
Tony Williams	TW	Marianne Vennegoor	MV
Diane Brennan	DB	F. Brennan	FB
Helen Heywood	HH	Kathryn McDermott	KM
Stephen Hardisty, HWK Manager	SH		

ITEM		Action
1.	Welcome, introductions and apologies Apologies from Anne Blanche, Graham Goldspring, Ann MacFarlane, Scotty McLeod, James Davitt, Patricia Turner (KVA)	
2.	Declarations of Interest No declarations of interest	
3.	Minutes of the meeting held on 28 September 2016. The minutes of the meeting held on 28 September 2016 were agreed as an accurate record of proceedings.	
4.	Matters Arising There were no matters arising not covered on the agenda.	
5.	Primary Care Strategy GS welcomed KM to the meeting. KM proceeded to provide a presentation on the development of the primary care strategy and other related activities. She stressed that it is a very busy time at the CCG and that her presentation covered only a quarter of what is currently taken place. She did, however, ask the board to note that the developments covered in her presentation are aimed to improve service delivery and strengthen the role of primary care across the	

	<p>health and social care economy. It was noted that the presentation will be made available on the Healthwatch Kingston website. KM's presentation was followed by Q&A session. Key points raised included:</p> <ul style="list-style-type: none"> ● new opportunities to develop existing primary care sites to incorporate additional health services ● more public engagement opportunities (future roles of the Primary Care Patient Forum and the Patient Participation Groups (PPGs)) ● demonstrating how extended access to primary care will reduce A&E admissions at Kingston Hospital ● provision of more diagnostic services within primary care settings ● target more preventative work (e.g. healthy lifestyles) ● understanding primary care key performance indicators (KPIs) especially those related to mental health ● more mental health support in primary care to support early interventions and appropriate referrals ● effective implementation of a single point of access to support better triage, signposting and advice services ● evidence the impact of the Kingston Care Passport 	
6.	<p>Chairs Report The report was noted.</p>	
7.	<p>Managers Report The report was noted.</p>	
8.	<p>Any Other Business There was no any other business.</p>	
9.	<p>Date of the Next Meeting 25th January 2017 5-7pm</p>	

Signed by the Chair of the Board of Trustees

Dated 25 January 2017